



# **BOSTON EVENING CLINIC** **F O U N D A T I O N**

## History & Grant Proposal Guidelines

### History

Dr. Morris Cohen founded the Boston Evening Clinic in 1927 with the mission to provide medical, surgical and mental healthcare for the working poor during the evenings. Workers and their families received quality medical care during convenient hours and no patient was turned away for lack of funds. The clinic continued this mission, and almost two generations later in 1964, celebrated its millionth patient and continued presence in Boston's Back Bay neighborhood.

In the 1970s, the clinic joined the ranks of the community health movement as a community health center and was renamed the Boston Evening Medical Center. Daytime hours were added and services expanded for Boston's elderly and low income residents. As the city changed, so did the clinic, making a move in 1991 from its historic building at 314 Commonwealth Avenue to a new modern facility just two blocks away.

As healthcare changed in the 1990s, the Boston Evening Medical Center found it increasingly difficult to remain an independent clinic. On the eve of its 71<sup>st</sup> anniversary in 1998, the clinic's medical practice was acquired by Massachusetts General Hospital.

The Boston Evening Clinic Foundation was created by the clinic's Board of Directors after it ceased providing direct medical services. The foundation continues the mission of the clinic and is the torchbearer for Dr. Cohen's legacy – no longer by direct patient care - but through grants to other charitable organizations that provide healthcare services focusing on the medical needs of low-income persons, their families and the elderly.

# Grant Proposal Guidelines

## Eligibility

Grants are made to agencies that serve the Greater Boston area (within 128) and generally range in amounts of up to \$10,000. The requesting agency must be tax exempt under section 501 (c) (3) of the Internal Revenue Code.

Areas of funding interest include general medical care, mental health, pediatric care, women's health, outreach, home healthcare and hospice. The Foundation trustees will ordinarily consider only one grant application each year from an agency.

Applicants may request grants for direct medical and mental healthcare, medical equipment, case management services, startup, ongoing or special programs, and occasional support will be given for renovations. No grants are made for general operating, new construction, endowment, cash reserve or loans and no grants are given to individuals.

Priority is given to supporting community-based healthcare agencies that assist in meeting the healthcare needs of low-income working persons, their families and the elderly. The Foundation is also interested in supporting effective collaboration among agencies that would maximize smaller grant programs.

## Application Procedure

All grant submissions should be made

by email to: [becfkcg@gmail.com](mailto:becfkcg@gmail.com)

or by mail to: Dennis P. Girard, President/CEO  
Boston Evening Clinic Foundation  
1087 Beacon Street, Suite 301  
Newton, MA 02459

The Boston Evening Clinic Foundation requires the Philanthropy Massachusetts Common Proposal Form, available online at [www.philanthropyma.org](http://www.philanthropyma.org).

## Required Attachments

- Evidence of 501 (c) (3) determination
- List of current board members with affiliations
- Financial information:
  - Board approved budget for program to be funded
  - Most recent independent certified audit or financial statement
  - Financial statement for the current fiscal year
  - List of other grantors solicited for funding of this proposal
  - Amounts of funding, goods or services pledged or received for this proposal

## Restrictions

No grants will be awarded until all required documentation has been submitted.

No grant proposal from an organization previously funded by the BECF will be reviewed until a full report of the previous grant's expenditures has been submitted. The Foundation accepts the Philanthropy Massachusetts Common Report Form.

## Review Procedure

The deadlines for submitting grant proposals for consideration are the 15th of January, April, July, and October. The board then reviews the proposal at the following quarter's meeting. Grant-making meetings are held quarterly in January, April, July, and October. A proposal received by the April 15th deadline would be reviewed at the July meeting.

Agencies will be notified of grant decisions within three weeks of the quarterly meeting. Prior to the proposal review, the foundation may request a site visit to the agency.